

**Windrush School
HOW TO MAKE A GIFT OF SECURITIES**

If you donate appreciated securities, you can make a generous gift to Windrush School at a lower cost to you by avoiding capital gains. You must have held the stock for at least one year.

Please follow these instructions:

1. Write or fax (510-235-3554) a letter to the school's Development Director (Ann Root) with the following information:

- name of the securities
- date of transfer
- number of shares

2. Transfer your stock to our account at BancWest Investment Services:

Windrush account #: A8F051876
Name on the account: Windrush School
For electronic transfer, our DTC #: 0443
BancWest contact, Mary Mendez: 510-745-1661

For more information, please call: Ann Root, Development Director,
at 510-970-7580, ext. 231

Your gift will be acknowledged in writing and valued as the mean of the high and low stock price on the date of the transfer.

Thank you for supporting Windrush School.

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I PLAN TO MAKE A GIFT OF SECURITIES

NAME _____ **TODAY'S DATE** _____

ADDRESS _____ **HOME PHONE** _____

_____ **WORK PHONE** _____

NAME OF BROKER _____

NAME OF SECURITIES _____

DATE OF TRANSFER _____ **# OF SHARES** _____

OTHER INSTRUCTIONS _____