

Windrush School

About our camp

The Summer Adventures Program is open to children entering first grade up to age 11. Our camp is a wonderful extension of our Afterschool program. This art-based program is designed and run by the Afterschool staff, and offers an intimate camp experience with engaging "hands-on"

projects, exciting recreational activities emphasizing cooperative play, and a new thematic focus each week. Sessions are highlighted by Bay Area field trips and special group events, such as kid-run carnivals and refrigerator box construction projects.



Location

Windrush School is located in El Cerrito at 1800 Elm Street, just two blocks from El Cerrito Del Norte BART station. From this convenient location, we can access much of the Bay Area. The field trips involve walking and traveling by chartered bus or public transportation. Our beautiful four-acre campus includes a full-size gymnasium, grass play field, two fully-equipped art rooms, a large inside playroom, and outside play structures and courts.

Registration

Please go to the following link: www.windrush.org to download our brochure and registration form, or contact our Summer Camp Director at 510-970-7580 ext 243, cberger@windrush.org to receive a brochure in the mail. A \$100 non-refundable deposit is required at the time of registration.

Campers are enrolled on a first come basis. Camp sessions have limited enrollment and early registration is recommended. In the event the session you have signed up for is full, you will be notified and your child will be put on a waiting list.

Confirmation of registration

Confirmation letters will be generated upon receipt of your registration (registrations are processed daily, but in the event that you have not received your confirmation within one week of the start date) please call Teresa Henry at 510-970-7580 or email at thenry@windrush.org

If you have any questions regarding payment or billing, feel free to call Bobbi Poulton at 970-7580 ext.230. Particular questions about camp should be directed to Clarence Berger-Greer, Summer Camp Director at ext. 219.



Families enrolled for at least one session (and who have a completed emergency form on file) may take advantage of our Drop-In program. If you need care for just a day or two during weeks you are not currently enrolled, for a set fee of \$60.00 per day your child may "drop-in" to the program. The \$60.00 fee covers the whole day. There are no additional fees for extended care, or field trips. We do ask that you make arrangements with Clarence (camp director) in advance, and that you pay at time of drop off. You must have confirmation that your child can attend the program. Just call (510) 970-7580 ext. 219.

Deposits, payments, refunds

\$100 non-refundable deposit is required to reserve a session for your child. The deposit will be applied to the last session for which your child is enrolled. We ask that you carefully review your selection; after June 1, there is a \$50 cancellation fee for any session dropped. We must receive written notice at least one week prior to the first day of the session you wish to drop.

Due to fixed expenses incurred upon registration and projected costs of materials, there is no refund for cancellation made less than 7 days before the session begins. You are obligated to pay for each enrolled session two weeks before the session begins. There will be no refunds in connection with late arrivals, early withdrawals, or camp dismissal due to misconduct.

There will be no reduction or refund of fees for the discontinuation of the camp season due to acts of God, natural disasters, acts of war or terrorism, fire or epidemics.

Safety on campus

To ensure safe supervision, campers should not arrive on campus before 7a.m. Students who arrive before 7 a.m. must be supervised by a parent/guardian until a camp counselor arrives on campus.

For your child's safety, we need you to sign your child in and out daily. Our attendance sheets are located at the "Sign In/Out" table. You will sign in and out on the same form. Please also make contact with one of one of the camp counselors before you leave with your child.

Parking and drop off/ pick up

Please feel free to use the main entrance drive for dropping off and picking up. Due to congestion, this area is not intended for parking. If you plan to escort your child to the program, please use the lower parking lot.

Special pick up arrangements

If someone else will be picking up your child from the camp, you must provide authorization directly to the summer camp program via written notes or voice mail authorization (x219).

Authorization must include the individual's name, contact phone number and date of the arrangement.

It is imperative that you inform the individuals authorized to pick up your child that they must make contact with a camp counselor when they arrive AND that they must sign your child out.

Last minute play dates are difficult to manage as we must often wait by the phone to get authorization from parents, which takes away from supervision of the campers. We ask that campers come to camp with a note or that you leave a message at ext. 219 authorizing a play date.

Field trips

All campers in attendance must participate on field trip days . Please note that we will return later than 3:00 p.m. from several trips this summer. See the field trip schedule for planned departure and return times. More details about the trips will accompany the session calendar available the first day of each session. Please also feel free to call regarding any concerns or questions you may have.

■ While we make every effort to send our campers on the field trips listed on the brochure, it is possible that the Director will need to change or substitute a particular field trip. In this case, no credits or refunds will be made.

Peanut-free policy

Windrush School is a peanut-free campus. Foods that are not permitted include: peanuts, peanut butter, peanut oil, and any product that lists or uses any of these as an ingredient. Thank you for your attention to this policy. If you have any questions please contact Clarence Berger-Greer at 510-970-7580 ext. 243.

Head lice policy

It is our camp policy that if a child has been identified with a case of lice or nits at camp, he/she must go home to be treated and be kept out of camp until treatment has been successfully completed. Should parents discover at home that a child has lice or nits, they must notify the Summer Camp Director immediately and keep the child out of camp until treatment is successful. The parent/guardian should bring the child to the Summer Camp Director and wait for the child to be checked to ascertain whether the child may return to camp or needs further treatment. To prevent reinfestation, all nits and lice must be removed.

A special note about pottery & clay work

The clay projects require an extended drying period and two kiln firings. This process means that your child's clay work will not be ready to go home the week it is made. We will notify you when the clay work is ready to be picked up.

Daily supplies

Your child will need a snack and lunch daily. The children will not be able to buy lunch on field trips. Suggested day camp items: sweatshirt or light jacket, cap or sun visor, sunscreen (we provide sunscreen, too), and a water bottle labeled with you child's name. Some families keep an extra change of clothes on campus in case of an accident, or shorts/bathing suit for water play. Storage cubbies are provided for all campers. Please also note that electronic game toys should not be brought to camp. On field trips we highly recommend that all items your child brings fit into one day pack or bag (including lunch), and that children wear sturdy, comfortable shoes. Applying a layer of sunscreen before arriving in the morning on trip days is very helpful and much appreciated. Remember: Label everything!

Art projects

Throughout the summer the children will be taking part in various art and craft activities. Some of these projects will be messy at times. We do provide art smocks, but it is inevitable that clothing may come in contact with paint, plaster, mud, glue etc. Please consider this when selecting clothing for your child to wear to camp. Campers should be sure to take their art home! Please check with your child daily.

